

# Wellbeing Intervention Process

## Use of wellbeing intervention within a School: Criteria and Emergency Definition

### Definition of a critical incident:

*Critical incidents are events or moments that have a significant negative impact on teaching or learning where normal practices cannot continue. This may include illness, injury or behaviour that compromises the safety of others.*

### Child Safe Standards – Standard 9:

*Physical and online environments promote safety and wellbeing while minimising the opportunity for children and young people to be harmed.*

## 1) Criteria for Wellbeing Intervention Process

When should the Wellbeing Intervention Process be used?

### Safety Threats:

A student(s) behaviour has become an *immediate safety concern* for the rest of the class and the teacher in charge of the group. Including, but not limited to:

- Engaging in unsafe behaviour
- Physical or verbal interactions that are unsafe
- Unsafe use of equipment
- Unsafe use of IT and online behaviour (such as googling harmful content)

### Failing to follow instructions:

Following teacher intervention to manage a student's behaviour, where the student has either refused or failed to follow instructions, will be considered an *immediate safety concern* for both staff and students.

### Teacher intervention may include:

- Give the student a warning and refocusing on the work
  - **Examples:** 'Let's stay focused', 'Let's keep our hands to ourselves', 'Remember, no talking during instructions'
- Move the student to another area in the classroom
- Contact reception to arrange a member of the Wellbeing Team or Leadership Team to attend the class.

### Health Emergencies:

Situations where a student's or staff member's health is at *immediate* risk. Including, but not limited to:

- Severe injuries
- Allergic reactions
- Asthma attacks
- Sudden illness
- Panic attack

## **2) During a critical incident**

**In the event of a critical incident, staff will send a student to, or contact Reception**

**1) Reception will locate one of the following:**

- Relevant Pastoral Care Leader
- Director of Students/ Director of Learning/ Director of Identity, People and Culture
- Deputy Principal
- Principal

**2) Information to be communicated:**

- Description of the emergency
- Exact location
- Any immediate actions taken

**3) Actions during incident:**

Including, but not limited to:

- Student(s) removed from lesson
- Wellbeing responder to supervise class whilst staff member manages incident
- Emergency services called (where applicable)

## **3) Following incident**

Where relevant, the following actions would need to be taken following a critical incident.

**Teacher:**

Including, but not limited to:

- Incident logged on Simon
- Parent contact
- Participate in restorative conversation (if/ where necessary)
- Incident logged on CompliSpace

**Pastoral Care Leader:**

Including, but not limited to:

- Parent contact/ meeting
- Apply consequences where necessary as per Behaviour Formation Pyramid
- Manage restorative conversation
- Resolve incident on Simon
- Behaviour Management Plan created
- Referral to Director of Students/ Deputy Principal

**The College:**

Including, but not limited to:

- Wellbeing check-in of staff member
- Check-in with students impacted by incident
- Monitoring of student(s) or analysis of behaviour patterns
- Conditional enrolment
- Professional Development or staff training opportunities implemented